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**Name:** Wafaa Sayed Abdelkhalik Sayed

**Address:** Helwan, Cairo, Egypt.

**Nationality:** Egyptian.

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## **education:**

- Register for a master's thesis entitled "The Internal Conditions of Egypt during the Reign of Ptolemy XII: A Documentary Study." 2024.
- Preliminary master's degree in Ancient History (Greco-Roman), Ain Shams University, 2023.
- Bachelor of Arts, History Department, Helwan University, 2020. Very Good overall grade with honors.

## **EXPERIENCE:**

- Working as a teaching assistant in the History Department, "Greco-Roman History Specialization", Faculty of Arts, Helwan University, from 2021 till now.
- Working as a social studies teacher at Asma Bint Abi Bakr Elementary School, 2020.

## **Certifications & Training:**

- Greek Language (Center for Papyrological and Epigraphic Studies 2024)
- International Publishing in the Field of Humanities and Social Sciences (Ain Shams University 2023)
- Scientific Writing in the Field of Humanities and Social Sciences (Ain Shams University 2023)
- TOEFL (Ain Shams University 2023)
- Attending the proceedings of the international conference “Family and Society in the Mediterranean World from the Hellenistic Era to the Early Islamic Era” (Ain Shams University 2023)
- Common methodological and linguistic errors in scientific research (Helwan University 2022)
- Communication Skills in Different Learning Styles (Helwan University 2022)

## **SKILLS:**

- Professional in using Microsoft Excel (functions, pivot tables, charts & equations)
- Googling (Advanced Search, Google Docs, sheets, slides, forms)
- Microsoft Power Point (Slide Transitions, Animations, Design Ideas)
- Microsoft Word (Page setup, Text formatting, SmartArt, Quick Access, Ribbon Bar, creating templates, Editing, Spellcheck, Textboxes & Grammar Check)
- Good for using computer basics

## **Activities:**

- Participating with the History Department team on institutional and programmatic accreditation, focusing on the standard of postgraduate studies.
- Participating in the Classical Studies Forum.
- Participate with the college team in working on the Ibn Al-Haytham platform.

## **LANGUAGE:**

- Arabic (Mother Tongue)
- English (good)
- Ancient Greek (good)