



Faculty of Arts
Library and information department

First: personal information

Name: Reham Mohammed Abd El Aziz Mahmoud

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Nationality: Egyptian

Gender: Female

Occupation or position held: University Lecturer at Library and Information Department. Faculty of Arts & Consultant at the Digital Libraries Unit at the Electronic and Knowledge Services Center - Supreme Council of Universities.

Occupational field /Work experience: Information Services - Information Services for People with Special Needs - Technical Operations

Second: Career progression

- Teaching Assistant at the Department of Libraries and Information, Faculty of Arts, Helwan University 2004-2010.
- Assistant Lecturer, Department of Libraries and Information, Faculty of Arts, Helwan University 2010-2016.
- Lecturer at the Department of Libraries and Information, Faculty of Arts, Helwan University 2016- .
- Consultant at the Digital Libraries Unit of the Supreme Council of Universities 2016- .

Third: Academic qualifications

- Bachelor's degree from Helwan University, Faculty of Arts, Department of Libraries and Information, with a very good grade in 2002.
- Master's degree from Helwan University, Faculty of Arts, Department of Libraries and Information, with an excellent grade in 2009.
- PhD from Helwan University, Faculty of Arts, Department of Libraries and Information, with first-class honors, With a recommendation for publication and circulation among universities, 2015.

Fourth: Scientific production

- Reham Mohammed Abdel Aziz (2009). Patterns of Visual handicapped Researchers benefits of information in Greater Cairo: A Survey Study / Supervised by Mahmoud Mahmoud Afifi, Nawal Mohamed Abdullah. Helwan University: Faculty of Arts, Department of Libraries and Information (Master's Thesis)
- Reham Mohamed Abdel Aziz (2015). Information Services for People with Special Needs in Egyptian Libraries web sites: An Analytical Applied Study / Supervised by Zain El-Din Mohamed Abdel Hadi, Nawal Mohamed Abdullah. Helwan University: Faculty of Arts. Department of Libraries and Information (PhD Thesis)
- Reham Mohamed Abdel Aziz (2017). Technical and Functional Requirements for University Libraries to Serve the Visually Impaired. The First Scientific Conference for People with Disabilities (Helwan University)
- Reham Mohamed Abdel Aziz (2018). Digital Information Services for People with Special Needs: A Study of Implementation Mechanisms. The Second Scientific Conference for People with Disabilities (Helwan University)
- Reham Mohamed Abdel Aziz (2022). Project of Cataloging Notated Music According to Resources Description and Access Standard [RDA]: A case study of the music library at the central library of Helwan University. International Journal of Library and Information Science. 9(2), 15-48. doi: 10.21608/ijlis.2021.82626.1096

Fifth: Training courses & Workshops

- Course Description and Matrix Preparation Course. Faculty and Leadership Development Center (Helwan University). December 24-25, 2018.
- Scientific Conference Organization Course. Faculty and Leadership Development Center (Helwan University). September 3-4, 2013.
- Time and Meeting Management Course. Faculty and Leadership Development Center (Helwan University). November 16-17, 2014.
- Research Team Management Course. Faculty and Leadership Development Center (Helwan University). May 20-21, 2014.
- Local and International Competitive Research Projects Course. Faculty and Leadership Development Center (Helwan University). May 8-10, 2012
- Effective Presentation Skills Course. Faculty and Leadership Development Center (Helwan University). June 9-10, 2015.
- Resource Description and Access (RDA) Course. Digital Libraries Unit. Supreme Council of Universities. September 19-20, 2016.
- Resource Description and Access (RDA) Course. Digital Libraries Unit. Supreme Council of Universities. October 17-19, 2016.
- Statistics Course in Humanities and Social Sciences. Helwan University. Research Support Center. (2021)
- EKB Reference Managers, End Note X7 & Mendeley. (Egyptian knowledge Bank, Egyptian Universities Libraries Consortium). 26-9-2017
- Supreme council of universities. Central unit of ICT training. "Teaching assistant 1" (2006)

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- EKB TOT program. Cairo university. 14-15/9/2019.
- Optical discs cataloging (CD&DVDS) workshop. Naseej Academy. 12/10/2019.
- Fundamentals of digital transformation. Supreme council of universities. Central unit of IT training. (2022)
- Enhance your Research Strategy with Scival- Research Metrics in Scival. Egyptian knowledge Bank. (2021)
- Scientific Manuscript Formatting Using MS Word. Helwan university. Research Support Center. (2021)
- Peer Review Process and Causes of Manuscript Rejection. Helwan university. Research Support Center. (2021)
- Systematic Reviews: not as difficult as we think. Helwan university. Research Support Center. (2021)
- Forms of Academic Misconduct: Focus on Plagiarism. Helwan university. Research Support Center. (2021)
- Research Metrics: Tracking and measuring the impact of your research. Helwan university. Research Support Center. (2020)
- Academic Social Networks and Researcher Ranking. Helwan university. Research Support Center. (2020)
- The Role of Public Libraries in Developing Makerspaces workshop. Naseej Academy. (2023)
- Artificial Intelligence (AI) in Libraries: Training for Innovation. Naseej Academy. (2021)
- Knowledge Management and Digital Transformation. Naseej Academy. (2021)
- "Library Trends" and Beyond ". Naseej Academy. (2021)

Sixth: Other tasks and activities

- Participation in the training courses of the Egyptian Knowledge Bank in Egyptian universities from 2016 until now.
- Participating in training courses on how to prepare plagiarism check reports using the ithenticate program for digital libraries, as part of the activities and events of the Digital Libraries Unit at the Supreme Council of Universities.
- A member of the Unified Catalog Development Team for University Libraries - Digital Libraries Unit - Supreme Council of Universities.
- General Coordinator for the Development of the Music Library Cataloging Project at the Central Library of Helwan University.
- General Coordinator for the Development of the Cataloging Project of the Library Holdings Department, Faculty of Arts, Helwan University.
- Preparing a course on using the Future System for the Egyptian University Libraries Association to train faculty members in the French Language Department at the Faculty of Arts, Helwan University.